

**City of New Holstein**  
**Miniature Golf Course Committee Minutes**  
**April 20, 2016**

Chairperson Pat Schwarz called the meeting to order at 5:30 P.M. at City Hall.

It was noted that the meeting was properly announced.

**Silent Roll Call:** Florence Bartman, Scott Busse, Pat Schwarz, Dianne Reese, Joelle Myers and Gene Woelfel. Absent: Bob Depies

**Agenda:** Motion by Gene, second by Joelle to approve the Agenda. Approved.

**Minutes:** Motion by Scott, second by Pat to approve the December 16, 2015 minutes. Approved.

**Review/update 501c3 status:** Attempts to align with several non-profit community groups for the purpose of establishing tax deductible status for potential donors were not successful. Neither Kiwanis nor the Chamber of Commerce is classified as 501c3 so donations would not be tax deductible. Chamber member Mike Hartmann checked with another non-profit organization with which he is involved, but legal counsel for this group, Savannah's Pay It Forward Foundation, suggested that the Committee work under the City's 501c3 status.

Ruling out the option of sharing 501c3 status with another organization and the option of the Committee establishing its own 501c3 status due to the high cost, the possibility of setting up an account with the City will be pursued. Donations to the City account will be tax deductible. Any publicity, including the planned survey, will emphasize that construction of the mini golf course is not supported through City tax dollars.

**Survey:** Pat was told that a Community Chest grant may be available to pay for a community interest survey. However, in order to move ahead before Community Chest funds would be available, Pat told the Committee that she will donate the money for the survey in honor of her late husband, Gerry, who was an avid golfer. A Community Chest grant could still be requested and used later for other expenses, such as topographical mapping.

Pat will follow up with Randy Jaeckels and Kathy Kovach about including the survey with a utility bill mailing in the near future. The cost for paper, printing and inserting may run about \$200.00.

Contingent upon permission, other survey distribution points may include area libraries, banks, senior centers, the pool office, baseball and soccer tournaments, and the Firefighters Picnic and Parade. Also with permission, informational posters will be posted in public buildings and businesses throughout the area. An online survey tool will be developed, and the City web site may provide a link to the survey.

Pat, Florence, Joelle and possibly Dianne will meet next week to discuss the survey. Scott will help construct the survey and post it online. Dianne suggested asking Trish Nau of the East Central Planning Commission for guidance in developing the survey.

Committee members will receive an email draft of the survey for review and feedback.

The next meeting is set for September 21, 2016 at 5:30 pm. Adjourned at 6:20 P.M.