



## FINANCE COMMITTEE MEETING MINUTES

April 8, 2015

Meeting of the: **FINANCE COMMITTEE OF THE CITY OF NEW HOLSTEIN**  
Date/Time: **Wednesday, April 8, 2015 at 7:00 p.m.**  
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**  
Members Present: Gene Woelfel, Scott Konkle, Wally Dudzinske, Jerry Hallstrom  
Others Present: Dianne Reese, Denis Mayer, Brian Reedy, Bob Depies, Lori Beck, Morgan Zwart

---

The meeting was called to order by Chairperson Woelfel.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve the agenda.

A motion was made by Hallstrom, seconded by Konkle, and carried to approve the minutes from the previous meeting.

Neither public participation nor communications occurred.

A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve the meeting attendance request as submitted by Cassandra Langenfeld, WMCA Annual Meeting & Board of Review Training, May 1, 2015, Grand Chute.

Brian Reedy requested to have the City's part-time police officers added to the Employee Assistance Program (EAP) at a cost of \$29.00 per year per person. The charges will be prorated for the remainder of the current year at a total cost of \$130.49. A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve offering the EAP program to the part-time police officers.

A motion was made by Woelfel, seconded by Konkle, and carried to recommend to the Common Council to approve changes to Chapter 15 Civil Emergencies as requested by Jeff Hebl as presented in Ordinance Number 586.

Langenfeld and Reese presented a resolution to address bereavement recognition. A motion was made by Hallstrom, seconded by Konkle, and carried to recommend to the Common Council to approve Resolution No. 1318 creating a Bereavement Recognition Policy.

Langenfeld informed the Committee that Robert Morgen is no longer interested in leasing 7.75 acres of farm land located at the southwest corner of the airport. George Hoffmann currently plants a crop on a portion of the land and is interested in taking over the lease from Robert Morgen. A motion was made by Hallstrom, seconded by Dudzinske, and carried to release Robert Morgen from the current lease and to transfer the lease to George Hoffmann for the remainder of the lease terms which ends on December 31, 2016.

Langenfeld presented the estimates for razing the Elite, 2016 Calumet Drive. The City does not have access to the property to allow the contractors to inspect the interior of the building. The contractors were concerned with the amount of asbestos the building may contain and the costs associated with the removal. A motion was made by Dudzinske, seconded by Hallstrom, and carried to request that the City Attorney pursue a Special Inspection Warrant to allow the contractors access to evaluate the interior of the building.

Langenfeld informed the Committee that the City received an insurance settlement for water damage, at Building 300, 1800 Park Avenue, in the amount of \$12,718.77, which is payment for the actual cost to mitigate the building, \$5,058.44, and the estimate rebuild cost of \$10,160.00 less the \$2,500.00 deductible. Three estimates were requested for the repair work, two were received. A motion was made by Konkle, seconded by Hallstrom, and carried to approve the estimate from Schneider & Schneider Construction, LLC for the repair work in the amount of \$7,998.00.

Depies informed the Committee that the Aquatic Center tile repair work was not completed in 2014 and will need to be completed before the pool opens for the 2015 season. The estimated cost for the replacement of tiles is \$3,500.00. A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve the repairs, not to exceed \$3,500.00 and to use funds from surplus for the expenses.

Reedy informed the Committee that he will be purchasing the Taser's as budgeted for in Capital Fund, in the amount of \$10,000.00.

Mayer presented three estimates for engineering services for the Fire Station repairs. A motion was made by Konkle, seconded by Dudzinske, and carried to recommend to the Common Council to approve the Estimate from Excel Engineering in the amount of \$24,950.00 for the Fire Station Engineering costs.

Langenfeld presented the March Financials.

Being no further business the meeting adjourned.

Cassandra Langenfeld  
City Clerk