



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, June 18, 2014 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese
Members: Robert Bosma, Wally Dudzinske, Scott Konkle, Jerry Hallstrom,
Keith Price, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk
Email: clangenfeld@wppienergy.org
City Website: www.ci.newholstein.wi.gov
Phone: 920.898.5766
FAX: 920.898.5879

1. **Meeting called to order by presiding officer.**
2. **Was the meeting properly announced?**
3. **Roll call.**
4. **Pledge of Allegiance to the Flag.**
5. **Approve the agenda.**
6. **Correction and Approval of the May 21, 2014 Common Council Meeting Minutes.**
7. **Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
8. **Public Hearing – Proposed Special Assessments for Sidewalks**
 - A. Public Hearing is called to order by presiding officer.
 - B. It is established that the notice of the hearing was published as required by law.
 - C. Comments on the proposed Special Assessments for Sidewalks
 - D. Adjournment of Public Hearing.
9. **Report of Officers and Departments:**
 - A. Municipal Court \$1,797.05; Police Department Cash Receipted \$435.30 and Monthly Report.
 - B. Building Inspector: Est. Cost of Building Projects for Permits Issued in May Totaled \$26,525.00.
 - C. Library Receipt Report for May: \$1,498.24.
10. **Committee Reports and Unfinished Business**
 - A. Finance Committee:
 1. Treasurer’s Report as of May 31, 2014.

	Checking Account	Savings	Totals
General Acct.	\$1,637,588.50	-----	\$1,637,588.50
WDF Savings	-----	\$ 232,307.45	\$ 232,307.45
General TIF Acct.	-----	\$ 188,433.12	\$ 188,433.12
Sanitary Sewer Acct.	\$ 288,147.98	\$ 131,350.14	\$ 419,498.12
Electric & Water Acct.	\$ 290,162.07	\$1,852,255.78	\$2,142,417.85

2. Audit of the Bills.

B. Meeting Minutes:

Airport Commission May 23; Utilities & Sewer Commission May 27; Police & Fire Commission May 29; Park, Recreation & Tree Commission June 4, 2014; CDA June 5, 2015; Library June 9; Board of Public Works June 10, 2014; Human Resources June 11, 2014; Finance June 11, 2014

11. New Business

A. Tom Hanrahan, General Counsel, WPPI – Discussion

B. Assessment Annual Report – Mike Stutz - Discussion

C. Council Action on the Mayor’s Appointment of Michael Stutz to the Plan Commission.

D. Council Action to approve Resolution Number 1300, a Resolution accepting the 2013 Compliance Maintenance Annual Report.

E. Council Action, as recommended by the Human Resources Committee, to approve the revised City of New Holstein Employee Handbook.

F. Council action on the following requests from the New Holstein Fire Department:

1. To allow consumption of alcohol by those of age on the sidewalks along the parade route of the Firemen’s Parade on Sunday, July 13, 2014, for a period extending from one-half hour before the parade until a time of one-half hour after the conclusion of said parade.

2. To allow the consumption of alcohol by those of age at Funke Memorial Athletic Field, tennis courts abutting Roosevelt Avenue, and the New Holstein School District parking lot south of Funke Memorial Athletic Field for the Firemen’s Annual Fireworks on Saturday, July 12, 2014, and Sunday, July 13, 2014 (rain date) for a period extending six hours before the fireworks and until a time of one-half hour after its conclusion.

G. Council Action on the following Applications for Temporary Class “B”/“Class B” Retailers Licenses to sell fermented malt beverages and wine at picnics or similar gatherings:

1. New Holstein Fire Department, July 11-13, 2014, at Civic Park and at Funke Memorial Athletic Field, tennis courts, abutting Roosevelt Avenue and the New Holstein School District parking lot south of Funke Memorial Athletic Field.

2. New Holstein American Legion Post 124, July 13, 2014, 1922 Wisconsin Avenue.

3. New Holstein Historical Society, July 25, 2014, Civic Park, Night on the Town.

4. Jim Leavitt, July 27, 2014, New Holstein Municipal Airport, Airport Day

5. Kiwanis Club of New Holstein, August 17, 2014, Civic Park, Arts and Crafts Festival

H. Council action on applications for operator licenses, as per attached, and as approved by the Police Department, with an expiration date of June, 30, 2016.

I. Council action on an application for an operator’s license by Daniel Joseph Strauch. The Police Department recommends that this license application be denied for failure to pay an outstanding parking ticket. Place of employment: Twisted Tap.

J. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for a Retail Class “B” / “Class B” Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2014:

1. Jason G. Hunsader, Agent, 13617 Lax Chapel Road, Kiel, WI 53042, Trade Name: Braun & Hunsader LLC – d/b/a Altona Supper Club, 2306 Calumet Drive.
2. E. Timothy DeSombre, Agent, W1648 Thede Road, Trade Name: Village Inn of New Holstein and Plymouth, Inc. – d/b/a Village Inn, 1706 Wisconsin Ave.
3. James O. Leavitt, Agent, W615 County X, Trade Name: M T Glass Bar and Grill, LLC, 2122 Wisconsin Avenue.
4. Candy Meyer, Agent, 2318 Wisconsin Avenue, Trade Name: Twisted Tap, LLC, 2001 Calumet Drive.
5. Jason Skarda, Agent, 2125 Wisconsin Avenue, New Holstein, WI, 53061, Trade Name: Whiskey Business, LLC, 2000 Main Street.
6. Jun Jin Chen, Agent, 1701 Wisconsin Avenue, Trade Name: Golden China Buffet, 1701 Wisconsin Avenue.
7. Glenn Beattie, Agent, 24405 Point Creek Road, Kiel, WI 53042, Trade Name: Strike Zone, LLC d/b/a Strike Zone, 2106 Wisconsin Avenue.

K. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for a Retail Class “A” Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2014:

1. Daniel L. Olson, Agent, 315 Hillcrest Drive, Kiel, WI 53042, Trade Name: Kwik Trip, Inc., d/b/a Kwik Trip #644, 1517 Wisconsin Avenue.
2. John M. Blattner, Agent, 124 Chippewa Drive, Sheboygan Falls, WI, 53085, Trade Name: JMB Futures, LLC, d/b/a New Holstein Piggly Wiggly, 2243 Calumet Drive.
3. Dennis K. Weber, Agent, 11839 State Road 67, Kiel, WI 53042, Trade Name: Weber Family Station LLC, d/b/a Weber’s BP, 2305 Calumet Drive.

L. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for an Application for Outdoor Extension of Retail Class “B” / “Class B” and/or “Class C” License for the Period ending June 30, 2014:

1. Braun & Hunsader, LLC, d/b/a Altona Supper Club, 2306 Calumet Drive.
2. MT Glass Bar and Grill, LLC, 2122 Wisconsin Avenue.
3. Twisted Tap, LLC, 2001 Calumet Drive

12. Miscellaneous Business and Correspondence.

- A. Thank you note from the family of Jay Brandt.
- B. NHEDC Meeting Minutes May 28, 2014.

13. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.