



## CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, March 20, 2013 at 7:00 p.m.**  
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,  
Ron Karrels, Belva Olsen, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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### **Public Hearing – Amending Municipal code 12.09.03(2)(d)** (Published February 28, 2013 and March 7, 2013)

- 1. Public Hearing called to order by presiding officer.**
- 2. Public Hearing for the purpose of amending Municipal Code 12.09.03(2)(d) to add “Assisted Living Facility” as defined in § 50.01 (1g), Stats. as a conditional use to areas zoned “R-2” or Multiple-Family Residential District.**
- 3. Adjournment of the public Hearing**

### **Common Council Meeting Agenda**

- 1. Meeting called to order by presiding officer.**
- 2. Was the meeting properly announced?**
- 3. Roll call.**
- 4. Pledge of Allegiance to the Flag.**
- 5. Approve the agenda.**
- 6. Correction and Approval of the February 20, 2013 Common Council Meeting Minutes.**
- 7. Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
- 8. Report of Officers and Departments:**
  - Municipal Court \$2,743.80; Police Department Petty Cash \$795.75 and Monthly Reports January & February.
  - Building Inspector: Est. Cost of Building Projects for Permits Issued in February Totaled \$115,500.00.
  - Library Receipt Report for January: \$553.61.
- 9. Committee Reports and Unfinished Business**

A. Finance Committee:

1. Treasurer's Report as of February 28, 2013.

	<b>Checking Account</b>	<b>Savings</b>	<b>Totals</b>
General Acct.	\$1,877,812.14	-----	\$1,877,812.14
WDF Savings	-----	\$212,009.84	\$212,009.84
General TIF Acct.	-----	\$187,887.40	\$187,887.40
Sanitary Sewer Acct.	\$268,051.48	\$131,234.56	\$399,286.04
Electric & Water Acct.	\$654,909.71	\$1,746,930.64	\$2,401,840.35

2. Audit of the Bills.

B. Meeting Minutes:

Utilities & Sanitary Sewer Commission February 26; Industrial Ad-Hoc & RLF Committee March 5; Board of Public Works March 6; Park & Recreation Commission March 6; Airport Commission March 8; Library Board March 11; Plan Commission March 15; Airport Commission March 15; Finance Committee March 19.

**10. New Business**

- A. John Rader, Baker Tilly to present the City's 2012 Financial Statements and Management Discussion.
- B. Council action on the appointment of Michael Steffen to the New Holstein Utilities Commission expiring September 30, 2017.
- C. Council action on the election of a chairperson for the City Wide Clean-up Day, Monday, April 22, 2013.
- D. Information Only – Hearing regarding charges filed by Chief of Police Brian Reedy against Officer Steven Presto.
- E. Council action on Ordinance 569, the second presentation of an Ordinance Amending Chapter 12 Zoning Code to add Assisted Living Facilities as a Conditional Use.
- F. Council action on Ordinance 570, first presentation, An Ordinance of the Municipal Code of the City of New Holstein Creating Community Development Authority.
- G. Council action, as recommended by the Finance Committee to apply for a 10 year, State Trust Fund loan in the amount of \$100,000 on behalf of the Fire Department for the construction of a training tower, to be paid back by the Fire Department with external funds.
- H. Council action, as recommended by the Finance Committee, to write off the \$13,972 razing fee associated with parcel id 18607, an amount that the City can no longer collect on the property as it has been sold.

- I. Council action to deny claim of Scott and Wendy Kremer, 1703 Hoover Street, pursuant to the Wisconsin Statute for Disallowance of Claim 893.80 (1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months per Statewide Services, Inc.
- J. Council action on an Application for a Retail Class “B”/“Class B” Intoxicating Liquor and Fermented Malt Beverage License by New Holstein Baseball/Softball Association, Jeffrey J. Schroeder, 2025 Randolph Ave, New Holstein for the period ending September 30, 2013 for beverages to be sold at 1917 Hickory Lane, Kiwanis Park.
- K. Council action on an Application for a Retail Class “B”/“Class B” Intoxicating Liquor and Fermented Malt Beverage License by Connie & Glenn Beattie, 24405 Point Creek Road, Kiel, WI 53042, Trade Name: Strike Zone, LLC, 2106 Wisconsin Avenue, New Holstein for the period ending June 30, 2013.
- L. Council action on an Application for Temporary Class “B”/“Class B” Retailer’s License by New Holstein Historical Society, to sell fermented malt beverages and wine at picnics or similar gatherings on July 26, 2013, at Civic Park, New Holstein.
- M. Council action on an application for an operator’s license, with an expiration date of June 30, 2014, for the following applicants as approved by the Police Department:
  - 1. Dona R. Wanta, Weber’s BP.
  - 2. Mark Daniel Puetz, Strike Zone.
  - 3. Amy Marie Seguin, Kwik Trip.
  - 4. Katherine Cunliffe Frisch, Twisted Tap.
- N. A motion to adjourn the open session and to reconvene in closed session to confer with legal counsel for the governmental body for litigation in which it is or is likely to become involved, per Wisconsin State Statute 19.85(1)(g).
  - Lawsuit filed by Donald Waas against the City of New Holstein.
- O. A motion to adjourn the closed session and to reconvene in open session.
- P. Announcement of any action recommended in closed session.
- Q. Miscellaneous Business and Correspondence.**
  - 1. Invitation to the Council, Andrew Hoefler’s statue dedication, April 21, 2013.
  - 2. Thank you note Pethan’s Air Services of New Holstein, LLC.
  - 3. NHEDC Meeting Minutes February 27,2013

**11. ADJOURNMENT**

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.