



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, March 19, 2014 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,
Ron Karrels, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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Phone: 920.898.5766
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1. Meeting called to order by presiding officer.
2. Was the meeting properly announced?
3. Roll call.
4. Pledge of Allegiance to the Flag.
5. Approve the agenda.
6. Correction and Approval of the February 19, 2014 Common Council Meeting Minutes.

7. **Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

8. **Report of Officers and Departments:**

- A. Municipal Court \$4,524.38; Police Department Petty Cash \$1,130.50 and Monthly Report.
- B. Building Inspector: Est. Cost of Building Projects for Permits Issued in February Totaled \$45,775.00.
- C. Library Receipt Report for February: \$425.45.

9. **Committee Reports and Unfinished Business**

A. Finance Committee:

1. Treasurer's Report as of February 28, 2014.

| | Checking Account | Savings | Totals |
|------------------------|-------------------------|----------------|----------------|
| General Acct. | \$2,091,375.50 | ----- | \$2,091,375.50 |
| WDF Savings | ----- | \$ 232,178.97 | \$ 232,178.97 |
| General TIF Acct. | ----- | \$ 188,328.66 | \$ 188,328.66 |
| Sanitary Sewer Acct. | \$ 273,345.21 | \$ 131,350.14 | \$ 404,695.35 |
| Electric & Water Acct. | \$ 582,969.95 | \$1,628,276.68 | \$2,211,246.63 |

2. Audit of the Bills.

B. Meeting Minutes:

Police & Fire Commission February 17; Utilities & Sanitary Sewer Commission February 25; Board of Public Works March 5; Airport Commission March 7; Library Board March 10; Police & Fire Commission March 12; Plan Commission March 14

10. New Business

- A. John Rader, Baker Tilly to present the City’s 2013 Financial Statements and Management Discussion.
- B. Council action on the 1st Presentation of Ordinances Numbered 577-578:
 - 1. Ordinance No. 577- An Ordinance Amending Section 5.16, Snowmobiles;
 - 2. Ordinance No. 578 – An Ordinance Amending Section 5.05(4) – Parking Limitations.
- C. Council action on the following meeting attendance requests:
 - 1. Abigail Schoenborn to attend Aquatic Facility Operator Certification Course.
 - 2. Jeff Hebl to attend 2014 Wisconsin Governor’s Conference on Emergency Management.
- D. Council action on the election of a chairperson for the City Wide Clean-up Day, Monday, April 21, 2014.
- E. Council action, as recommended by the Human Resources Committee on the Employee Background Check Policy.
- F. Council action on an Application for Temporary Class “B”/“Class B” Retailer’s License by New Holstein Baseball/Softball Association, 2025 Randolph Avenue, Kiwanis Park, to sell fermented malt beverages and wine at picnics or similar gatherings for a period of April 1, 2014 to September 30, 2014, at 1917 Hickory Lane, Kiwanis Park.
- G. Council action on an applications for an operator’s license, with an expiration date of June 30, 2015, as approved by the Police Department:
 - 1. Kathleen Anne Mayer, Whiskey Business
 - 2. Eric Severin Daun, Kwik Trip
- H. A motion to adjourn and to reconvene in closed session to consider employment of any public employee over which the government body has jurisdiction, per Wisconsin State Statute 19.85(1)(c).
 - City Attorney
- I. A motion to adjourn the closed session and to reconvene in open session.
- J. Announcement of any recommended action in closed session.

11. Miscellaneous Business and Correspondence.

- 1. Action Financials Strategies letter.
- 2. NHEDC meeting minutes.

12. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.