



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, October 16, 2013 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,
Ron Karrels, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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1. Meeting called to order by presiding officer.
2. Was the meeting properly announced?
3. Roll call.
4. Pledge of Allegiance to the Flag.
5. Approve the agenda.
6. Correction and Approval of September 18, 2013 Common Council Meeting Minutes.
7. **Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
8. City Clerk to Administer Oaths of Office to the Newly Appointed Part-Time Police Officers: Erin L. Scharbarth and Steven J. Nolan.
9. **Report of Officers and Departments:**
 - A. Municipal Court \$2,599.80; Police Department Petty Cash \$289.00; and Monthly Report.
 - B. Building Inspector: Est. Cost of Building Projects for Permits Issued in September Totaled \$85,750.00.
 - C. Library Receipt Report for August: \$640.32
10. **Committee Reports and Unfinished Business**
 - A. Finance Committee:
 1. Treasurer's Report as of September 30, 2013.

	Checking Account	Savings	Totals
General Acct.	\$1,296,722.86	-----	\$1,296,722.86
WDF Savings	-----	\$231,967.46	\$231,967.46
General TIF Acct.	-----	\$188,157.10	\$188,157.10
Sanitary Sewer Acct.	\$276,435.56	\$131,276.56	\$407,712.12
Electric & Water Acct.	\$623,498.56	\$1,801,355.38	\$2,424,853.94

2. Audit of the Bills.

B. Meeting Minutes:

Police & Fire Commission September 16; Human Resources Committee September 17 & 23; Utilities & Sewer Commission September 24; Board of Public Works October 2; Plan Commission October 4; Board of Appeals October 7; Finance Committee October 9; Airport Commission October 11.

11. New Business

- A. Council action to approve Resolutions Numbered 1280 thru 1282 as presented:
 - 1. Resolution Number 1280 a resolution recognizing retired firefighter Greg Hageman.
 - 2. Resolution Number 1281 a resolution recognizing retired firefighter Jeff Brandt.
 - 3. Resolution Number 1282 a resolution recognizing retired firefighter Al Berenz.

- B. Council action, as recommended by the Finance Committee, on the second presentation of Ordinance Number 575, an ordinance Revising Chapter 10.

- C. Council action, as recommended by the Finance Committee on the Agreement to transfer TIF #1 lot 18 to Joseph McShaw, Marci McShaw, Dwight McShaw, Clint McShaw, Falena Crowell and The Landscapers of Honeymoon Acres, LLC.

- D. Council action, as recommended by the Finance Committee, to use \$15,000 from Fund 300, in 2013 to pay for a phone system upgrade.

- E. Council action on the Solid Waste & Recyclables Collection, Hauling & Disposal Contract with Advanced Disposal Services Solid Waste Midwest LLC.

- F. Council action, as recommend by the Finance Committee, on the Tax Billing and Collection Agreement between Calumet County and the City of New Holstein.

- G. Council action, as recommended by the Board of Public Works to change curbside heavy refuse pick-up to a one-day drop off site.

- H. 2014 Budget Discussion

- I. Council action, as recommended by the Finance Committee, to approve increasing our Municipal Levy Limit to the maximum allowable limit of \$1,510,153 in 2014.

- J. Council action on increasing the amount of surplus to be used in Fund 300 to cover Capital Projects in 2014 to \$106,426.

- K. A motion to adjourn the open session and to reconvene in closed session to confer with legal

counsel for the governmental body for litigation in which it is or is likely to become involved, per Wisconsin State Statute 19.85(1)(g).

- Lawsuit filed by Donald Waas against the City of New Holstein.

L. A motion to adjourn the closed session and to reconvene in open session.

M. Announcement of any action recommended in closed session.

N. Council action, as recommended by the Police Chief, to deny an operator's license application, with an expiration date of June 30, 2015, submitted by Heidi E. Clauden for failure to disclose information.

O. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for a Retail Class "B" / "Class B" Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2014:

1. Jason Skarda, 2125 Wisconsin Ave., New Holstein, WI 53061, Trade Name: Whiskey Business LLC, 2000 Main St..

P. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for a Retail Class "A" Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2014:

1. Daniel L. Olson, Agent, 315 Hillcrest Dr., Kiel, WI 53042, Trade Name: Kwik Trip, Inc. – d/b/a Kwik Trip #644, 1517 Wisconsin Ave..

12. Miscellaneous Business and Correspondence.

A. NHEDC Meeting minutes August 28, 2013.

B. Gene Woelfel would like to acknowledge the City employees who have received certifications and/or awards.

13. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.