



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, May 18, 2016 at 6:30 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**
Mayor: Dianne Reese
Members: Robert Bosma, John Shackleton, Scott Konkle, Keith Price,
Zach Zieseemer, Randall Schwaller, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk
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City Website: www.ci.newholstein.wi.gov
Phone: 920.898.5766
FAX: 920.898.5879

1. Meeting called to order by presiding officer.
2. Was the meeting properly announced?
3. Roll call.
4. Pledge of Allegiance to the Flag.
5. Approve the agenda.
6. Correction and Approval of the April 19, 2016 Common Council Meeting Minutes.
7. Receiving of Visitors.

Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

8. Report of Officers and Departments:

- A. Municipal Court \$2,126.00; Police Department Petty Cash \$661.77; Monthly Report.
- B. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$29,118.00.
- C. Library Receipt Report: \$1,197.36.

9. Committee Reports and Unfinished Business

A. Finance Committee:

1. Treasurer's Report as of April 30, 2016.

	Checking Account	Savings	Totals
General Acct.	\$2,445,269.05	-----	\$2,445,269.05
WDF Savings	-----	\$243,924.44	\$243,924.44
Reserve Savings	-----	\$77,910.24	\$77,910.24
Sanitary Sewer Acct.	\$353,861.72	\$132,093.12	\$485,954.84
Electric & Water Acct.	\$208,295.28	\$1,644,695.69	\$1,852,990.97

2. Audit of the Bills.

B. Meeting Minutes:

Miniature Golf Course April 20; Utilities Commission and Sanitary Sewer Commission April 26; Park, Recreation & Forestry Commission May 4; Library Board May 9; Human Resources May 9; Plan Commission May 10; Finance Committee May 11.

10. New Business

- A. Discussion on Bond Sale – Ehler’s
- B. Council discussion and action on Resolutions Numbered 1342-1347 & 1349-1350:
 - a. Resolution No. 1342 – A Resolution Designating the Official Bank for Depository Funds – BMO Harris;
 - b. Resolution No. 1343 – A Resolution Designating the Official Bank for Depository Funds – Bank Mutual;
 - c. Resolution No. 1344 – A Resolution Designating the Official Credit Union for Depository Funds – Premier Financial Credit Union;
 - d. Resolution No. 1345 – A Resolution Designating the Official Paper For Publication – Tri-County News;
 - e. Resolution No. 1346 – A Resolution Designating a Local Government Pooled Investment Fund;
 - f. Resolution No. 1347 – A Resolution Designating the Official Bank for Depository Funds – Bank First National;
 - g. Resolution No. 1349 – A Resolution Recognizing Walter Dudzinske;
 - h. Resolution No. 1350 – A Resolution Awarding the Sale of \$2,895,000 General Obligation Corporate Purpose Bonds, Series 2016A.
- C. Council action on the second presentation of:
 - a. Ordinance Number 604 – An Ordinance Amending Section 7.01, Offenses Against Public Health and Safety.
 - b. Ordinance Number 605 – An Ordinance Amending Section 1.02, Form of Government Finance Committee and Public Welfare Committee; Section 1.04 Appointed Officials; and Section 1.09 Board of Health.
- D. Council action, as recommended by the Finance Committee, to discuss and consider the terms and conditions of the Farm Land Lease Agreement between the City of New Holstein and Chuck Feider.
- E. Council action, as recommended by the Finance Committee, to discuss and consider the terms and conditions of an agreement to transfer TIF #1 land from the City of New Holstein to Brad Hess.
- F. Financial Discussion - Langenfeld.
- G. Council action, as recommended by the Human Resources Committee, to reclassify the Deputy City Clerk/Treasurer position to a non-exempt position.
- H. Council action, as recommended by the Human Resources Committee, on the Agreement with Deputy City Clerk/Treasurer, Lori Beck.
- I. Council action, as recommended by the Human Resources Committee, to change the City Clerk’s position to City Administrator/Clerk-Treasurer.

- J. Council action, as recommended by the Plan Commission, on the Certified Survey Map, N1960 Orchard Road, Parcel ID 8877 as submitted by Meridian Surveying, LLC on behalf of New Holstein Apple Orchard, LLC.
- K. Council action on an Application for Temporary Class “B”/“Class B” Retailer’s License by New Holstein American Legion, 1922 Wisconsin Avenue, to sell fermented malt beverages and wine at picnics or similar gatherings on May 30, 2016, at 1922 Wisconsin Avenue.
- L. Council action on an Application for Temporary Class “B”/“Class B” Retailer’s License by New Holstein American Legion, 1922 Wisconsin Avenue, to sell fermented malt beverages and wine at picnics or similar gatherings on July 10, 2016, at 1922 Wisconsin Avenue.
- M. Council action on the applications for an Operator’s License, with an expiration date of June 30, 2017, as applied for by:
 - 1. Anthony Michael Hoppa, for employment with Strike Zone, LLC.
 - 2. Carrie Lynn Frank, for employment with Kwik Trip.
 - 3. Dana Christine Bunk, for employment with Kwik Trip.
 - 4. Mary Ann Mueller DeSmidt, for employment with Webers BP.

11. MISCELLANEOUS BUSINESS & CORRESPONDENCE

- 1. NHEDC Meeting Minutes April 27, 2016

12. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.