



# CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Tuesday, April 19, 2016 at 6:30 p.m.**  
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**  
Mayor: Dianne Reese  
Members: Robert Bosma, John Shackleton, Scott Konkle, Keith Price,  
Zach Zieseemer, Randall Schwaller, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk  
Email: [clangenfeld@wppienergy.org](mailto:clangenfeld@wppienergy.org)  
City Website: [www.ci.newholstein.wi.gov](http://www.ci.newholstein.wi.gov)  
Phone: 920.898.5766  
FAX: 920.898.5879

1. Meeting called to order by presiding officer.
2. Was the meeting properly announced?
3. Roll call.
4. Pledge of Allegiance to the Flag.
5. Approve the agenda.
6. City Clerk, Cassandra Langenfeld, to administer Oath of Office to Newly Elected Officials: Dianne K. Reese, Mayor; Fran Schmitz, Alderperson, Aldermanic District 1; John Shackleton, Jr., Alderperson, Aldermanic District 2; Keith Price, Alderperson, Aldermanic District 3; Scott Konkle, Alderperson, Aldermanic District 4; Barbara Galarno, Municipal Judge.

7. Correction and Approval of the March 16, 2016 Common Council Meeting Minutes.

8. Receiving of Visitors.

Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

9. Report of Officers and Departments:

- A. Municipal Court \$2,852.40; Police Department Petty Cash \$1,086.47; Monthly Report.
- B. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$62,869.00.
- C. Library Receipt Report: \$722.78.

10. Committee Reports and Unfinished Business

A. Finance Committee:

1. Treasurer's Report as of March 31, 2016.

	Checking Account	Savings	Totals
General Acct.	\$2,582,217.38	-----	\$2,582,217.38
WDF Savings	-----	\$243,888.21	\$243,888.21
Sanitary Sewer Acct.	\$411,046.61	\$169,440.92	\$580,487.53
Electric & Water Acct.	\$292,536.59	\$1,929,096.91	\$2,221,633.50

2. Audit of the Bills.

B. Meeting Minutes:

Library Board March 14 & April 11; Plan Commission March 15; Airport Commission March 18; Utilities Commission and Sanitary Sewer Commission March 29; Board of Public Works April 5; Park, Recreation, & Forestry Commission April 6; Finance Committee April 13.

**11. New Business**

- A. Election of President of the Common Council.
- B. Council action on the second presentation of Ordinance Number 602 – An Ordinance Creating Section 1.23 of Chapter 1, Public Safety Committee.
- C. Council action on the second presentation of Ordinance Number 603 – An Ordinance Creating Section 7.12 of Chapter 7, Sexual Offender Residency Restrictions.
- D. Council action on Mayor Reese’s Appointments.
- E. Council action on Resolution Number 1337 – A Resolution to Approve the Commitment and Assignment of Fund Balances.
- F. Financial Discussion - Langenfeld
- G. Council action on Resolution Number 1338 – A Resolution Directing Publication of Notice to Electors.
- H. Council action on Resolution Number 1339 – An Initial Resolution Authorizing \$305,000 General Obligation Bonds for Street Improvement Projects.
- I. Council action on Resolution Number 1340 – An Initial Resolution Authorizing \$2,590,000 General Obligation Refunding Bonds.
- J. Council action on Resolution Number 1341 – A Resolution Providing for the Sale of \$2,895,000 General Obligation Corporate Purpose Bonds, Series 2016A.
- K. Council review on the first presentation of:
- L. Ordinance Number 604 – An Ordinance Amending Section 7.01, Offenses Against Public Health and Safety.
- M. Ordinance Number 605 – An Ordinance Amending Section 1.02, Form of Government Finance Committee and Public Welfare Committee; Section 1.04 Appointed Officials; and Section 1.09 Board of Health.
- N. Council actions, as recommended by the Board of Public Works, to award the 2016 street project to Carl Bowers & Sons Construction for the City’s portion of the project, and the slurry contract to Fahrner Asphalt.
- O. Council action, as recommended by the Finance Committee, to renew the Farm Land Rental

Agreements and increase the per acre rate by \$2.00.

- P. Council action, as recommended by the Finance Committee, on the Mutual Aid Agreement with the Cities of Brillion, Chilton, Kiel and New Holstein.
- Q. Council action, as recommended by the Finance Committee, on the Agreement with Eastshore Humane Association, Inc. for Stray Animals.
- R. Council action, as recommended by the Finance Committee, on the Agreement with ITU Absorb Tech, for the City's Towel service.
- S. Council action on an Application for Temporary Class "B"/"Class B" Retailer's License by New Holstein Baseball/Softball Association, 2025 Randolph Avenue, Kiwanis Park, to sell fermented malt beverages and wine at picnics or similar gatherings for a period of April 21, 2016 to October 20, 2016, at 1917 Hickory Lane, Kiwanis Park.
- T. Council action on the applications for an Operator's License, with an expiration date of June 30, 2017, as applied for by:
  - 1. Juan Ricardo Heredia, for employment with Kings Korner.

## **12. MISCELLANEOUS BUSINESS & CORRESPONDENCE**

- A. Proclamations:
  - 1. American Poppy Month, May 2016
  - 2. 2016 Arbor Day, Friday, April 29, 2016
  - 3. National Police Week, May 15th

## **13. ADJOURNMENT**

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.