



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, March 16, 2016 at 6:30 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**
Mayor: Dianne Reese
Members: Robert Bosma, Wally Dudzinske, Scott Konkle, Keith Price,
Zach Zieseemer, Randall Schwaller, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk
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Phone: 920.898.5766
FAX: 920.898.5879

1. Meeting called to order by presiding officer.
2. Was the meeting properly announced?
3. Roll call.
4. Pledge of Allegiance to the Flag.
5. Approve the agenda.
6. Correction and Approval of the February 17, 2016 Common Council Meeting Minutes.
7. Receiving of Visitors.

Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

8. Report of Officers and Departments:
 - A. Municipal Court \$4,051.38; Police Department Petty Cash \$1,209.38; Monthly Reports.
 - B. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$51,300.00.
 - C. Library Receipt Report: \$505.58.

9. Committee Reports and Unfinished Business

- A. Finance Committee:
 1. Treasurer’s Report as of February 29, 2016.

	Checking Account	Savings	Totals
General Acct.	\$2,815,817.35	-----	\$2,815,817.35
WDF Savings	-----	\$232,422.37	\$232,422.37
Sanitary Sewer Acct.	\$417,745.41	\$163,257.14	\$581,002.55
Electric & Water Acct.	\$280,747.64	\$1,902,234.72	\$2,182,982.36

2. Audit of the Bills.

- B. Meeting Minutes:

Tow Rope Committee February 22; Utilities Commission and Sanitary Sewer Commission February 23; Board of Public Works March 1; Park, Recreation, & Forestry Commission March 2; HR Committee March 9; Finance Committee March 9.

10. New Business

- A. John Rader, Baker Tilly to present the City's 2015 Financial Statements and Management Discussion.
- B. Council review of the first presentation of:
 - 1. Ordinance Number 602 – Creating Section 1.23 of Chapter 1, Public Safety Committee;
 - 2. Ordinance Number 603 – Creating Section 7.12 of Chapter 7, Sexual Offender Residency Restrictions, including the Sexual Offender Restriction Map.
- C. Council action, as recommended by the Plan Commission, on the Certified Survey Map – W354 Tecumseh Road, Parcel ID 8682.
- D. Council action, as recommended by the Finance Committee on the Fire Contracts for the Town of New Holstein and the Town of Charlestown.
- E. Council action, as recommended by the Finance Committee agreement with GovPayNet for Credit Card Processing.
- F. Council action on the applications for an Operator's License, with an expiration date of June 30, 2017, as applied for by:
 - 1. Denise Juanita VanEperen, for employment with MT Glass;
 - 2. Amber Rae Behnke, for employment with Kings Korner;
 - 3. Crystal Dianne Reese, for employment with Twisted Tap;
- A. Council action, as recommended by the Chief of Police, to deny the operator's license application as submitted by Tammy L. Blanke, for failure to disclose on her application.

11. MISCELLANEOUS BUSINESS & CORRESPONDENCE

- A. NHEDC Meeting Minutes
- B. League of Wisconsin Municipalities Training – Local Government 101
- C. Heavy Refuse Drop Off Day – Saturday, April 30, 2016.

12. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.