



# CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, February 17, 2016 at 6:30 p.m.**  
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**  
Mayor: Dianne Reese  
Members: Robert Bosma, Wally Dudzinske, Scott Konkle, Keith Price,  
Randall Schwaller, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk  
Email: [clangenfeld@wppienergy.org](mailto:clangenfeld@wppienergy.org)  
City Website: [www.ci.newholstein.wi.gov](http://www.ci.newholstein.wi.gov)  
Phone: 920.898.5766  
FAX: 920.898.5879

- 1. Meeting called to order by presiding officer.**
- 2. Was the meeting properly announced?**
- 3. Roll call.**
- 4. Pledge of Allegiance to the Flag.**
- 5. Approve the agenda.**
- 6. Correction and Approval of the January 20, 2016 Common Council Meeting Minutes.**
- 7. Receiving of Visitors.**

Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

**8. Report of Officers and Departments:**

- A. Municipal Court \$2,036.20; Police Department Petty Cash \$1,226.15; Monthly Reports.
- B. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$103,919.00.
- C. Library Receipt Report: \$869.71.

**9. Committee Reports and Unfinished Business**

A. Finance Committee:

1. Treasurer’s Report as of January 31, 2016.

|                        | <b>Checking Account</b> | <b>Savings</b> | <b>Totals</b>  |
|------------------------|-------------------------|----------------|----------------|
| General Acct.          | \$3,514,204.96          | -----          | \$3,514,204.96 |
| WDF Savings            | -----                   | \$232,363.26   | \$232,363.26   |
| General TIF Acct.      | -----                   | \$189,165.15   | \$189,165.15   |
| Sanitary Sewer Acct.   | \$417,800.73            | \$193,667.06   | \$611,467.79   |
| Electric & Water Acct. | \$316,237.39            | \$1,825,251.37 | \$2,141,488.76 |

2. Audit of the Bills.

B. Meeting Minutes:

Utilities Commission and Sanitary Sewer Commission January 26; Park, Recreation, & Forestry Commission February 3; Library Board February 8; Board of Public Works February 9; HR Committee February 10.

**10. New Business**

- A. DISCUSSION – Voting Options on Selecting an Alderperson for the Vacancy in Aldermanic District 3.
- B. Council action on the voting method for selecting the alderperson for Aldermanic District 3.
- C. Candidates for Aldermanic District 3 Vacancy Presentations.
  - 1. Each candidate will be allowed 3 minutes to present themselves to the Common Council.
  - 2. Council Members to cast votes, announcement of results.
- D. DISCUSSION – Public Works Department - Operator Position Vacancy.
- E. Council action on the Vacancy in the Public Works Department, Operator Position.
- F. Council action on Resolution Number 1335 – A Resolution Recognizing David J. Ditter.
- G. Council action on Resolution Number 1336 – A Resolution Recognizing Jerry D. Hallstrom.
- H. Council action on the two year Police School Liaison Officer Agreement 2016-2017 & 2017-2018 with the New Holstein School District.
- I. Council action, as recommended by the Park, Recreation, and Forestry Commission, to turn off the aerator and pumps at Langenfeld Pond next winter to allow for ice skating on the Pond.
- J. Council action on the Meeting Attendance Requests as submitted.
- K. Council action on the applications for an Operator’s License, with an expiration date of June 30, 2017, as applied for by:
  - 1. Candice May Roth, for employment with Kwik Trip;
  - 2. Rebecca Sue Lukaszewski, for employment with Twisted Tap and Strike Zone;
  - 3. Alisha Marie Talbot, for employment with Weber’s BP;
  - 4. Aaron Robert Bowz, for employment with Kwik Trip;
  - 5. Jeffrey Lee Koszalinski, for employment with Kwik Trip.
- L. City Clerk to Administer Oath to newly election Alderperson for the 3<sup>rd</sup> Aldermanic District.

**11. MISCELLANEOUS BUSINESS & CORRESPONDENCE**

- A. Notification from East Central Wisconsin Regional Planning Commission on the announcement of free technical assistance on: the Zoning Ordinance Modifications for Shoreland Zoning, and Comprehensive Outdoor Recreation Plan Update.
- B. Thank you note from Barb Weber.

**12. ADJOURNMENT**

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.