



COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

June 13, 2013

Meeting of the: **COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Thursday, June 13, 2013 at 5:30 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Ron Karrels, Bob Bosma, Diane Thorson, Michael Stutz, Cassandra Langenfeld, Scott Konkle
Others Present: Dianne Reese

The meeting was called to order by Langenfeld.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

City Clerk Langenfeld reviewed Open Meeting vs. Closed Session Laws, agenda layout, walking quorums, motions/voting.

The members review the organizational process.

The group reviewed sample by-laws and drafted a sample as attached. A motion was made by Bosma, seconded by Thorson, and carried to create a revised draft of the by-laws as discussed and to present at the next meeting for discussion and possible action.

A motion was made by Karrels, seconded by Stutz, and carried to table the election of officers until a future meeting.

City Clerk Langenfeld was requested to make the corrections to the by-laws. The following items were requested to be added to the next meeting's agenda: by-laws, election of officers, Vierbicher report, Tecumseh property update.

The next meeting has been set for June 27, 2013 at 5:30 p.m.

Being not further business, the meeting adjourned.

Cassandra Langenfeld, City Clerk