



BOARD OF PUBLIC WORKS MEETING MINUTES

Tuesday, May 5, 2015 5:00 PM

Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Bob Bosma, Fran Schmitz, Keith Price, Randy Schwaller
Others Present: Bob Depies, Dianne Reese

The meeting was called to order by Chairperson Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by Bosma.

A motion was made by Schmitz, seconded by Schwaller, and carried to approve the agenda.

The Board nominated Bob Bosma as Board Chairperson, no other nominations were made.

A motion was made by Schmitz, seconded by Schwaller, and carried to approve the previous meeting minutes.

Neither Public Participation nor Communications occurred.

The Board reviewed the Heavy Refuse drop off day expenses. The Board decided that more help is needed next year and that volunteers need to be on site earlier for set up.

The Board reviewed the City's compost and recycling site. Non-residents are using this service. Depies presented updated signage for the site and is getting pricing. The Board provided changes to the sign layout and requested that it is installed as soon as possible. The Board requested that the police should make regular inspections of the site during their normal patrolling hours to act as a deterrent and they would like for this to be put into place as soon as possible. A recommendation was made to hire a part-time person to check users on the weekends if the former deterrents do not suffice. An installation of a camera was also discussed, but decided to hold off due to the costs associated.

The Board recommended to have Meridian Survey conduct a survey of the alley between Michigan, Jackson and Mason Streets at a cost of \$650.

Depies presented quotes for sealing the Kiwanis Park parking lot, the Board deferred the decision to the Park, Recreation, and Forestry Commission.

Discussion was held on streets, Paser grading and our present backlog of repairs and the limitations of Utilities budgets. It was recommended that we by-pass some streets that require utility work if their life cycle allows and pave or use other types of repairs to upgrade those. The Board recommended that the City allocate \$200,000 for the 2016 budget and each year after for street repairs. An annual inspection was not performed.

Being no further business, the meeting adjourned.

Bob Bosma
Acting Secretary