



FINANCE COMMITTEE MEETING MINUTES
February 12, 2014

Meeting of the: **FINANCE COMMITTEE OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, February 12, 2014 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Gene Woelfel, Ron Karrels(via Skype), Rosalie Fromm, Wally Dudzinske
Others Present: Dianne Reese, Jerry Hallstrom, Denis Mayer, Bob Depies, Brian Reedy, Bill Beirne

The meeting was called to order by Chairperson Woelfel.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Fromm, seconded by Dudzinske, and carried to approve the agenda, it was noted that item 13 of the agenda would not be discussed.

A motion was made by Dudzinske, seconded by Karrels, and carried to approve the minutes from the previous meeting.

Neither public participation nor communications occurred.

A motion was made by Karrels, seconded by Dudzinske, and carried to approve the Meeting Attendance Requests as presented: Robert Baldwin, Wisconsin Narcotics Officers Assoc. Training, Wisconsin Dells, March 3-4; Chuck Schroeder, Taser Instructor Recertification, Pewaukee, March 6; Denis Mayer, Jeff Beck, Craig Carey, Keith Price, Eric Mayer, Nick Turba, and Russ Thiel, WI State Firefighter Assoc. Convention, Middleton, March 19-23; David Ditter, Municipal Judge Trial Seminar, Elkhart Lake, March 20-21; Brett Buteyn and Michael Golbach, Part-time Officer In-Service, Cleveland, WI, March 10 – April 14; Jeff Hebl, FBI Regional Command College, Appleton, April 21-25.

A motion was made by Dudzinske, seconded by Fromm, and carried to adjourn and to reconvene in closed session to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business over which the government body has jurisdiction, per Wisconsin State Statute 19.85(1)(e).

A motion was made by Fromm, seconded by Dudzinske, and carried to adjourn the closed session and to reconvene in open session.

A motion was made by Fromm, seconded by Karrels, and carried to recommend to the Common Council to renew the Real Estate Sale Agreement between the City of New Holstein and Calumet Feeds & Supply, Inc. with the following changes to the special provisions; the expansion must occur five years after the original deadline or 2021 and the expansion improvements must total \$100,000.

Langenfeld informed the Committee of borrowing opportunities through the Board of Commissioners of Public Lands.

Depies informed the Committee that the heaters in the Industrial Park building 100 have not been in use this winter. There would be a cost of \$500 to have Pethan's Air Services look at the heaters. The

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committee agreed that winter is almost over and the heating issue should be addressed when the tenants lease agreements are renewed.

Langenfeld presented the attached information regarding credit card processing. A motion was made by Dudzinske, seconded by Karrels, carried to approve offering credit card processing at the Clerk's Office, the Aquatic Center and at the Police Department and to assess the transaction and operating costs onto the consumer who chooses to use this type of payment method.

Langenfeld presented information on creating a fund balance policy.

The Committee reviewed an outstanding restitution from 2008. The Committee agreed that Chief Reedy should contact a debt collector to see if any money could be collected on the incident.

Langenfeld provided the Financials for January 2014.

Being no further business the meeting adjourned.

Cassandra Langenfeld
City Clerk