



BOARD OF PUBLIC WORKS MEETING MINUTES

June 5, 2013

Meeting of the: **BOARD OF PUBLIC WORKS OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, June 5, 2013 at 8:00 a.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Bob Bosma, Jerry Hallstrom, Fran Schmitz
Others Present: Bob Depies, Chief Brian Reedy, Bruce Zeuske (NAPA Auto), Mayor Dianne Reese

The meeting was called to order by Board Chairperson Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Hallstrom, seconded by Schmitz, and carried to approve the Agenda as presented.

A motion was made by Hallstrom, seconded by Schmitz, and carried to approve the minutes from the previous meeting.

Neither Public Participation nor Communications occurred.

A motion was made by Hallstrom, seconded by Schmitz, and carried to continue with our current Public Works Department purchasing arrangements and to not move forward with the Purchasing Alliance Agreement.

A motion was made by Schmitz, seconded by Hallstrom, and carried to have Depies contact his resource with Frontier to resolve the Wisconsin Avenue manhole cover issue.

A motion was made by Schmitz, seconded by Hallstrom, and carried to approve the proposed contract with Advance Disposal for Waste Collection.

A motion was made by Hallstrom, seconded by Schmitz, and carried to approve the estimate from Crown Services as presented by Bob Depies to have the graffiti removed from the Civic Park Band Shelter.

A motion was made by Hallstrom, seconded by Bosma, and carried to approve the removal of 2 - No Parking During School Hours signs located at 2105 Illinois Avenue as Holy Rosary School will not be open next year.

The Board reviewed the request to repair the memorial flag light at Civic Park as requested by Al Berenz. Depies indicated that he was aware of the damage and that the repair would be completed within 30 days.

A motion was made by Hallstrom, seconded by Schmitz, and carried to table the Memorial Bench agenda item until the July meeting to allow Depies to gather additional information.

City Clerk Langenfeld presented the Heavy Refuse Day totals.

Depies indicated that he is waiting for a response to his questions regarding the repair work to Hwy 57/32.

Mayor Reese requested that the Airport Grass Runway be rolled.

Depies informed the Board that he sold a portion of his compost and received payment. After the trade was made Depies was informed that the compost did not comply with the standards. Depies indicated that he was in the process of resolving the issue before cashing the check.

City Clerk Langenfeld presented the financials for the month of May.

Depies provided the following update: requested to hire an additional part-time employee as long as he didn't exceed his budget for part time labor; working on seasonal work; will be preparing for the Soccer Tournament on June 15 & 16; installing scoreboards for baseball.

Future agenda items include: camera for Civic Park; Parking Limit outside of the Post Office; Mapping of Kiwanis Park, County Trunk J reconstruction project.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, City Clerk