



COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES November 7, 2013

Meeting of the: **COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Thursday, November 7, 2013 at 5:30 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Ron Karrels, Bob Bosma, Michael Stutz, Brian Giebel, Diane Thorson,
Others Present: Dianne Reese, Mary Kohrell, Jon Weir, Gary Becker/Vierbicher Associates

The meeting was called to order by Chairperson Stutz.

Roll call was taken by Bob Bosma.

A motion was made by Karrels, seconded by Thorson, and carried to approve the agenda.

A motion was made by Bosma, seconded by Karrels, and carried to approve the minutes from the previous meeting.

Neither public participation nor Communications occurred.

Gary Becker of Veirbicher Associates presented the steps to their proposal.

Step # 1 - Determine area to be blighted (50.1% area of real property is needed for an area to be determined as blighted)
Make recommendation to council for approval

Step # 2 – Prepare a Concept Plan(s) for re-development of blighted area.
Public Input will be gathered.
Plan(s) to be presented to the public and then sent to Council for approval

Notes to questions:

- Marketing and implementing plan is included.
- DNR review needs to be completed. Critical that city gets DNR Municipal Liability Exemption of Tecumseh property.
- Ownership issue with Tecumseh property would need to be resolved before developing a master plan.
- Determine if TIF districts will be established in this plan.
- Additional meetings may be needed at an additional cost.
- Gary will be project lead, Ben Zellers will handle planning, Suzanne Vincent is the designer.

Discussion was held about the presentation and project experience. Score sheets were discussed and filled out. Next meeting and presentation will be in early December. Mike will notify the committee.

Being no further business, the meeting adjourned.

Bob Bosma
Acting Secretary