



BOARD OF PUBLIC WORKS MEETING MINUTES

April 3, 2013

Meeting of the: **BOARD OF PUBLIC WORKS OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, April 3, 2013 at 8:00 a.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Bob Bosma, Jerry Hallstrom, Belva Olsen, Fran Schmitz
Others Present: Bob Depies, Dianne Reese, Brian Reedy, Paula Pethan, Jeff Beck

The meeting was called to order by Board Chairperson Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Hallstrom, seconded by Schmitz, and carried to approve the Agenda as presented.

A motion was made by Hallstrom, seconded by Olsen, and carried to approve the minutes from the previous meeting.

Neither Public Participation nor Communications occurred.

Jeff Beck, from the Fire Department presented a request for placement of the fire department's training tower. A motion was made by Hallstrom, seconded by Schmitz, and carried to place the training tower North of the Waste Water Treatment plants lagoons' and south of the Public Works garage as indicated on the attached map.

City Clerk Langenfeld presented a request from Jubilee Church to have their name changed on six Wayfinder signs throughout the City. It was discussed that the church did not request to have their name on the signs. A motion was made by Schmitz, seconded by Olsen, and carried to inform the church that they would be responsible for the cost to update the six Wayfinder signs at a cost of \$90.

Public Works Director Depies presented the attached auto parts purchasing agreement which would create and alliance with Car Quest for Auto Part Supplies. A motion was made by Hallstrom, seconded by Schmitz, and carried to table the agenda item until May when Depies can discuss the proposal with the NAPA Auto Parts store located in New Holstein.

City Clerk Langenfeld presented Ordinances Numbered 571 and 572 and informed the Board that the way that the current ordinance was created, if a citation needs to be issued to a property that is in foreclosure, the Police Department is not able to issue a citation to a bank. Therefore, the citation amount can't be added to the properties tax roll. A motion was made by Schmitz, seconded by Olsen, and carried to recommend Ordinances Numbered 571 and 572, as presented, to the Common Council.

City Clerk Langenfeld presented the attached minutes from the East Central Recycling Commission. The Commission's contract with Advanced Disposal for recycling processing expires on December 31, 2013. Advanced Disposal has offered a contract extension as follows:

| | | | | | |
|--------|------|----|------------------|---------|---------------------------|
| Year 1 | 2014 | 0% | <u>New Rate:</u> | \$55.08 | no change to current rate |
| Year 2 | 2015 | 3% | | \$56.73 | (\$1.65 increase) |

| | | | |
|--------|------|----|---------------------------|
| Year 3 | 2016 | 0% | same |
| Year 4 | 2017 | 3% | \$58.43 (\$1.70 increase) |
| Year 5 | 2018 | 0% | same |
| Year 6 | 2019 | 3% | \$60.18 (\$1.75 increase) |

A motion was made by Hallstrom, seconded by Olsen, and carried to approve the proposed offer from Advanced Disposal and to have the City Clerk report the approval to the East Central Recycling Commission.

The Board reviewed a citizen request as presented by Hallstrom. The citizen was concerned about semi-truck traffic on Hickory Lane. Chief Reedy informed the Board that the City does not have an ordinance in place that restricts semi-truck traffic on City Streets. Hallstrom indicated that he would follow-up with the resident.

The Board reviewed a citizen request to restrict parking along Madison and Pleasant Avenue. The Board requested that Chief Reedy review the request with Emergency Management and to provide the Board with a recommendation.

City Clerk Langenfeld presented the Public Works Financials for March.

Depies updated the Board: Sweeper is out; Parks still have snow on them and won't be ready for recreational activities scheduled to begin in the next few weeks; contractor from Kaukauna is interested in looking at the City's compost material and will be on site next week to review the material; the roller for the grass runway was discussed with the Boards request to have Depies look into leasing equipment instead of buying

The following items have been requested to appear on the next agenda: May agenda the Board should revisit the organic lawn care information; Hwy 57/32 reconstruction follow-up from Depies; Frontier man-hole cover on Wisconsin Ave.

Cassandra Langenfeld, City Clerk