



## **BOARD OF PUBLIC WORKS MEETING MINUTES**

### **May 1, 2013**

Meeting of the: **BOARD OF PUBLIC WORKS OF THE CITY OF NEW HOLSTEIN**  
Date/Time: **Wednesday, May 1, 2013 at 8:00 a.m.**  
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**  
Members Present: **Bob Bosma, Jerry Hallstrom, Ken Draheim, Fran Schmitz**  
Others Present: **Bob Depies, Dianne Reese, Brian Reedy**

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The meeting was called to order by Board Chairperson Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Hallstrom, seconded by Schmitz, and carried to approve the Agenda as presented.

A motion was made by Draheim, seconded by Hallstrom, and carried to approve the minutes from the previous meeting.

Hallstrom nominated Bob Bosma as Board Chairperson, a motion was made by Schmitz, seconded by Draheim and carried to close the nominations and name Bosma as Board Chair.

Heather Tomcheck's 7<sup>th</sup> grade class presented their Project Citizen program titled "Go Green & Stay Clean."

Communications did not occur.

A motion was made by Schmitz, seconded by Hallstrom, and carried to table the item regarding the Purchasing Alliance until the June meeting to allow Depies to gather additional information.

The Board revisited the request to limit parking along Madison St. and Pleasant Ave. A motion was made by Hallstrom, seconded by Schmitz, and carried to deny the request to change the parking along Madison St. and Pleasant Ave.

A motion was made by Schmitz, seconded by Draheim, and carried to table the item regarding the manhole cover to allow Depies and Langenfeld additional time to gather additional information.

Depies updated the Board that he researched the Organic Care information provided by Mary Growe, and determined that the methods do not address our commercial lawn care needs. Depies indicated that he contacted other municipalities and they follow the same procedures as New Holstein.

Depies updated the Board that the DOT is expected to make a determination on the Hwy 57/32 reconstruction joint issues sometime in May.

Mayor Reese updated the Board on the planters located along Wisconsin Ave. and Main St. The FFA Club will not be able to prepare the planters in 2014. The money for the project should be added to the 2014

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budget and to request that the Chamber of Commerce assist with the expenses as they have done in the past.

Depies updated the Board on his Compost Sale. A sample of the compost has been sent to a potential wholesaler and he will provide an update as soon as he has one.

Langenfeld reviewed the Board of Public Works Financials for April.

Depies updated the Board: Seasonal change is under way, streets are being swept, green space is being thatched, and pool prep will begin next week.

The following items have been requested to appear on the next agenda: Purchasing Alliance, Manhole cover, Hwy 57/32 reconstruction warranty, compost sale.

Cassandra Langenfeld, City Clerk