



BOARD OF PUBLIC WORKS MEETING MINUTES

February 5, 2014

Meeting of the: **BOARD OF PUBLIC WORKS OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, February 5, 2014 at 8:00 a.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Bob Bosma, Jerry Hallstrom, Ken Draheim, Fran Schmitz
Others Present: Bob Depies, Dianne Reese, Belva Olsen, Merrill Wyatt

The meeting was called to order by Board Chairperson Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Hallstrom, seconded by Draheim, and carried to approve the Agenda as presented.

A motion was made by Draheim, seconded by Hallstrom, and carried to approve the minutes from the previous meeting.

Neither Public Participation nor Communications occurred.

Merrill Wyatt, 1408 Roosevelt Avenue, requested that the City pay the remaining balance of the cost to have his driveway approach ground down to eliminate his vehicle from bottoming out. A motion was made by Draheim, seconded by Hallstrom, and carried to deny the request as the project to reconstruct Roosevelt Avenue was a Utility project.

A motion was made by Draheim, seconded by Schmitz, and carried to approve that the Heavy Refuse Drop Off Day will be held from 8:00 A.M. – 12 noon on Saturday, April 26, 2014 and to have Mid-Shores Recycling Provide the waste hauling service.

The Board reviewed the upcoming Mason Street/County Highway J reconstruction project. A portion of the project will include moving sidewalk along the block of 1909 Mason Street to create a terrace area. Currently there is no terrace which causes the plowed snow to pile up on the residents sidewalk. The Board discussed the Special Assessment Hearing that will be required before this work is done.

Chairperson Bosma presented information on adding Cross Country Ski Trails in Kiwanis Park.

Depies informed the Board that he is currently working with a vendor to convert the decorative acorn lights along Wisconsin Avenue to LED bulbs. More information will be provided once he receives estimates on cost. Mayor Reese requested that Depies consult with Wasmer Company to see if they offer conversion kits.

Depies provided the following update: snow removal process has begun; he has plenty of salt, but there is a shortage of sand and is looking for another source; once the weather warms up he will begin removing trees in Civic Park and the Funke field poles; his department is making repairs on equipment and repainting airport markers.

Being no further business, the meeting adjourned.

Cassandra Langenfeld
City Clerk